

	Document Title	Document Number	Issue Date
	CONTRABAND CONTROL	379	06/09/2016
	Approved By	Version Number	Review Due Date
POLICY	Chief Executive Officer	1	31/01/2023
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SCOPE	Organizational <input checked="" type="checkbox"/> Departmental <input type="checkbox"/>
TITLE	Contraband Control Policy
PURPOSE	To provide a safe environment by identifying and preventing dangerous items (Contraband) from entering into Sidra Medical and Research Center and its owned or leased properties.
APPLICABLE TO	All persons who enter Sidra facilities. Staff, Patients and Visitors.
DEFINITIONS	<p>Contraband - any item that is illegal, construed as a Weapon, is flammable/combustible, or otherwise is considered potentially dangerous, or inappropriate to the hospital setting. Includes without limitation:</p> <ul style="list-style-type: none"> - Illegal drugs, drug paraphernalia and alcohol - Firearms and ammunition - Knives and other sharp objects - Fireworks/flares <p>Additional items that may be prohibited as determined by medical staff and security.</p> <p>Weapon - Any article made or adapted for use for causing injury to the person or may cause alarm.</p>
EXPECTED OUTCOME	The Sidra work environment will be free from violence and intimidation. All Weapons and other Contraband are prohibited in all Sidra facilities. The only exception is for authorized law enforcement officers.
POLICY STATEMENT	<ol style="list-style-type: none"> 1. Sidra will practice a policy of zero tolerance with regards to the use and possession of Contraband or Weapons within Sidra properties and retains the right to conduct searches on Sidra property to seize such items. 2. Due to its' criticality all line managers will be responsible in ensuring that staff are aware of this policy. 3. Should a person(s) be found in possession of a Weapon Contraband, Protection Services is responsible for conducting a full investigation and the notification of the appropriate authorities.
COMPLIANCE REFERENCES	<p>Joint Commission International, Joint Commission International Accreditation Standards for Hospitals. 2011, Joint Commission International: Oakbrook Terrace, ILL. FMS.4</p> <p>Reference (a) HSE: Provision and Use of Work Equipment Regulations 1998:</p>

	http://www.hse.gov.uk/work-equipment-machinery/puwer.htm MoPH- EVFH.1/ FMP.1
RELATED DOCUMENTS	Security Management Plan
REFERENCES	International Association for Healthcare Security and Safety (IAHSS), Healthcare Security Basic Industry Guidelines Joint Commission International, Joint Commission International Accreditation Standards for Hospitals, 5th edition, Chicago, IL, Joint Commission Resources: 2013 Joint Commission International, Joint Commission International Accreditation Standards for Hospitals. 6th Edition, Joint Commission International: Oak Brook, ILL. 2017
NAME OF AUTHOR	Louis Potenziano, Director of Telecommunications and Protection Services.
PROCEDURE OWNER/ DEPARTMENT	Chief of Administrative Services / Facility Safety and Performance
APPROVAL BODY	As per POL - O - Tables of Decision Authorities (ToDA) and Financial Authorities (ToFA)
MEASUREMENT OF COMPLIANCE	Report to the Environment of Care Committee as required to ensure compliance with this policy.
KEYWORD SELECTION	Keyword 1 : Contraband Keyword 2 : Weapon Keyword 3: Drugs Keyword 4 : Alcohol

Version Number	Issue Date	Summary of amendments Key Changes	Communication Message
1	06/09/2016	1.1 New document. 1.2 June 2021. Reviewed, no amendments required at this time. Renewal without change approved by the owner, Mohammed Salem, Acting Chief of Administrative Services. Next review due date extended to 31/01/2023	